CONFIRMED MINUTES

BOARD MEETING - JUNE

At the **Board Meeting - July** on **30 Jul 2026** these minutes were **confirmed as presented.**

Name:	Shirley Boys' High School
Date:	Tuesday, 30 June 2026
Time:	6:00 pm to 8:34 pm (NZST)
Location:	Seminar Room - Lvl 1, 209 Travis Road, New Brighton
Board Members:	Dani Thompson (Chair), Andrew Swift, Melody Tuliau, Nico Cook, Tim Stokes, Tim Grocott , Ariana Kaa
Attendees:	Jane Forster, Rob Wilson-Pyne
Apologies:	Adele Mitchell

1. Karakia

1.1 Opening Karakia

Karakia Ōrua Paeroa

Nau mai e ngā ngao

E hihiko ai te tinana o te tangata

He ngao ohooho

He ngao wanawana

He ngao mauri tau

He korou e whakakotahi nei

I te wairua o Ōrua Paeroa

Ōrua Paeroa te whenua e takoto nei

Ōrua Paeroa te ope e tau nei

Haumi e hui e

Taiki e

2. Administration

2.1 Apologies

Noted apology: Adele Mitchell

Non-attendance: Ariana Kaa

2.2 Interests Register

Interest register up to date.

2.3 Action Item List

3. Resources Committee Section

3.1 Finance, Property

Business Manager's Report - Ripoata Te Tumu Tahua - Financial Statements - 31 May 2026 *~ taken as read*

Key Highlights

- The school finance department transferred processing student receivables in KAMAR to KINDO as of 31 March 2026 with positive reporting results.
- As announced in the 2026 May Budget schools will receive an increase of 2% operational funding for 2027, the rates are available online except for STAR and STP rates which will be available in September.
- The school has had success with the request to review the vandalism risk category which has been upgraded from (b) $9.22 pp to extreme (e) $24.58pp increasing to $25.07pp in 2027. The school was also successful in the request to file a second 2025 vandalism top-up claim of $21,718.

Property Report *~ taken as read*

Key Highlights

- Building modifications are now complete.
- PA System - an independent consultant has been engaged and preparing a review to work on a solution.
- Science fume cabinets - the install of the new cabinets to be carried out over the December/January break.
- Rugby Field Camera - the temporary camera to remain in place with the fixed camera to be installed over the December/January break.
- Cricket Wicket - to be installed Term 4.
- Crown Damage was up last month from previous months.
- Temperature issues across the site has been reported, noting those areas being well below the acceptable level in the mornings. This is currently being worked through with Downer.

Adoption of the School Donation Scheme for 2027

Moved that the Board opt into the School Donation Scheme for 2027.

Decision Date:	30 Jun 2026
Mover:	Andrew Swift
Seconder:	Melody Tuliau
Outcome:	Approved

Adoption of the financial statements and associated reports to 31 May 2026

Moved that the financial statements and associated reports to 31 May 2026 reporting an operating deficit of ($129,554) working capital of $3,360,432 and public equity of $4,068,157 be accepted.

Decision Date:	30 Jun 2026

Mover:	Andrew Swift
Seconder:	Tim Stokes
Outcome:	Approved

4. Monitoring

4.1 Tumuaki / Headmaster's Report

Headmaster's Report to the Board / Te Pūrongo o te Tumuaki - Tuesday 30 June 2026 ~ *taken as read*

Key Highlights

Manu Kōrero

Shirley Boys' High School students performed very well and received the below placings:

- Maio Taratoa-Bannister - 1st in Impromptu English
- Maio Taratoa-Bannister – 1st in Prepared English
- Maio Taratoa-Bannister – Overall Senior English Prize
- Pumau Tana – 3rd Impromptu English
- Pumau Tana – 2nd Prepared Māori
- Pumau Tana – 3rd Senior Māori Overall
- Hami Hanara – 3rd Junior Māori Speech
- Felix McVeigh – 2nd Junior English

The combined results meant that the school won the Overall Kura Award which is the first time it has been won by Shirley Boys' High School. Matua Chez Waihi tutored the students and that mahi shone through and the boys were well prepared and confident. A mihi wkakatau was held to celebrate the boys' success, but also to welcome the taonga to Ngā Tama o Ōruapaeroa. It was good to have our Pou Matua, Iaean Cranwell there to acknowledge the success of the students.

New Curriculum

Schools face strict subject constraints that prohibit the creation of bespoke subjects by merging different curriculum elements, requiring every subject to be taught in its full national scope.

Noted: *the challenges for teaching staff and that the Board offer their full support as they prepare for this.*

Finance Travel Rule

The Tumauki read to his proposal in which the Board was in support of investigating further.

Items for further investigation:

- Sports Levy
- Forecast of costings associated with each sport
- Fundraising and Debt Collection (2027 budget)

Delegation of Acting Headmaster/Tumuaki from 20 July 2026 - 11 October 2026

Moved that the Board delegate full responsibility for the role of Acting Headmaster to the Deputy Headmaster, Rob Wilson-Pyne, from 20 July 2026 - 11 October 2026. This delegation includes all operational, and day-to-day management of the school for this period.

Decision Date: 30 Jun 2026

Mover: Dani Thompson
Outcome: Approved

Delegation of Acting Deputy Headmaster from 20 July 2026 - 11 October 2026

Moved that the Board delegate full responsibility for the role of Acting Deputy Headmaster to the Assistant Principal, Dan Gilmore, from 20 July 2026 - 11 October 2026. This delegation directs (except where the Board at its discretion otherwise determines), in the absence of the Acting Headmaster from duty for periods not exceeding 2 weeks and for the full period(s) of such absence, the Acting Deputy Headmaster shall perform all the duties and powers of the Acting Headmaster/Tumuaki.

Decision Date: 30 Jun 2026
Mover: Dani Thompson
Outcome: Approved

SIBSN Streaming Guidelines V2 April 2026 ~ *taken as read*

Robust discussion was held regarding live streaming of school activities and the consent and privacy issues.

French Trip Board Report ~ *taken as read*

Key Highlights

- The school cannot legally cash out or refund this money to students or whanau, but they can credit toward other school related expenses. Even though students may have earned the funds based on hours worked, the money was still fundraised in the name of the school. In New Zealand, this creates distinct limitations governed by the Ministry of Education and Inland Revenue guildelines.

Distribution of the Fundraised French Trip Funds of $11.5k

Moved that the Board approves the following allocation of the fundraised funds originally contributed for the 2026 French Trip:

1. Akaroa Class Excursion (Fully Funded): That a portion of the fundraised funds be used to fully fund a class excursion to Akaroa for participating students, with the purpose of learning local history and strengthening cultural understanding.
2. Equal Distribution Toward Extra-Curricular Activity Charges: That a further potion of the fundraised funds, after the Akaroa excursion costs are met, be distributed as follows:
    - An agreed portion be credited to each student’s extra-curricular activity charges for the 2026 school year.
3. Residual Balance: To be allocated to the Headmaster's Discretionary Fund to be distributed to students for extra-circular activities or hardship.

Decision Date: 30 Jun 2026
Mover: Tim Grocott
Seconder: Tim Stokes
Outcome: Approved

4.2 Delegations for Term 3

As moved under the Headmaster/Tumuaki's Report ~ *section 4.1*

4.3 Student Representative Report

The Student Representative gave a presentation of the communication platform, Relay, to the Board.

4.4 Health and Safety

Minutes from the Health and Safety Meeting - 9 June 2026 ~ *taken as read*

The Deputy Headmaster gave a verbal update from the term.

Key Highlights

- The school carried out a Lockdown Drill on 23 June 2026. This went well with staff and students responding positively.
    - Noted, the PA System has some ongoing issues and these have been logged.
- The Deputy Headmaster and Teacher in Charge of EOTC met with the Outdoor Education Department to run through their programme for the remainder of the year.
    - Noted, working on a process for after hours returning trips.

Adoption of the high risk EOTC activities to 30 July 2026

Moved that the Board adoption the high risk EOTC activities, as presented, to 30 July 2026.

Decision Date:	30 Jun 2026
Mover:	Rob Wilson-Pyne
Seconder:	Tim Stokes
Outcome:	Approved

4.5 Policy Review

Adoption of Term 2 Policies and Assurances

Moved that the Board adopt the Term 2 policies, with no amendments, and the Term 2 Assurances.

Decision Date:	30 Jun 2026
Mover:	Tim Grocott
Seconder:	Tim Stokes
Outcome:	Approved

5. Public Excluded Session

5.1 Student Matters

Adoption to move into Public Excluded Session

Moved at 8.12pm that the public be excluded from the following parts of the proceedings of this meeting, namely student and staffing matters. The general subject of each subject to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of the resolution
Student & Staffing Matters	It is necessary to exclude the public from part of the meeting to protect the privacy of natural persons, being good reason for	In accordance to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for

	withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA").	which good reason for withholding under OIA.

The resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by section 6, 7 or 9 of the OIA which would be prejudiced by holding of the relevant part of the proceedings of the meeting in public as set out in the table above.

Decision Date: 30 Jun 2026
Mover: Dani Thompson
Outcome: Approved

Move out of Public Excluded Session

Moved that the meeting move out of Public Excluded session at 8.24pm and confirm that the business discussed in Public Excluded session remains confidential.

Decision Date: 30 Jun 2026
Mover: Dani Thompson
Outcome: Approved

6. Administration

6.1 Confirm Minutes

Board Meeting - May 28 May 2026, the minutes were confirmed as presented.

Adoption of the minutes from the Board meeting held on 28 May 2026

Moved that the minutes from the Board meeting held on 28 May 2026, having been circulated, be approved as a true and accurate record of that meeting.

Decision Date: 30 Jun 2026
Mover: Dani Thompson
Outcome: Approved

6.2 Correspondence

Nil.

6.3 General Business

2027 Meeting Date Schedule ~ *taken as read and put in place for 2027*

7. Close Meeting

7.1 Closing Karakia

Karakia whakamutunga
Unuhia, unuhia
Unuhia ki te uru tapu nui o Tane
Kia wātea, kia māmā, te ngākau, te tinana, te wairua i te ara takatā
Koia rā e Rongo, whakairia ake ki runga
Kia tina! TINA!

Haumī e, Hui e!
TĀIKI E!

7.2 Close the meeting

Next meeting: Board Meeting - July - 30 Jul 2026, 6:00 pm

Signature:_____ **Date:_____**