

CONFIRMED MINUTES

BOARD MEETING - JULY



At the **Board Meeting - August** on **26 Aug 2021** these minutes were **confirmed as presented**.

Name:	Shirley Boys' High School
Date:	Thursday, 29 July 2021
Time:	6:00 pm to 8:12 pm
Location:	Seminar Room - Lvl 1, 209 Travis Road, New Brighton
Board Members:	Iaeen Cranwell (Chair), Jeremy Faumuina, Brendan Jackman, Douglas Boniface, Dr John Pirker, Sam Henry, Teresa Wooding, Tim Grocott, Tye Lawson
Attendees:	Jane Forster, Rob Wilson-Pyne

1. Administration

1.1 Present

Iaeen Cranwell (Chairperson), Doug Boniface (Deputy Chairperson), Sam Henry, Teresa Wooding, John Pirker, Jeremy Faumuina, Brendan Jackman (Staff Representative), Tye Lawson (Student Representative), Tim Grocott (Headmaster), Rob Wilson-Pyne (Deputy Headmaster), Jane Forster (Secretary)

Fern Webber (HOF Mathematics) - left meeting at 6.43pm

1.2 Opening Karakia

Tukua te wairua

Tukua te wairua

Kia rere ki ngā taumata

Hai ārahi i ā tātou mahi

Me tā tātou whai i ngā tikanga a rātou mā

Kia mau, kia ita

Kia kore ai e ngaro

Kia pupuri, kia whakamaua

Kia tina! TINA!

Haumī e, Hui e

TĀIKI E!

1.3 Mathematics Review

Fern Webber, Head of Faculty shared a presentation with the Board following the June Faculty Review as previously circulated.

Following the presentation Fern Webber left the meeting at 6.43pm.

1.4 Apologies

Nil

1.5 Interests Register

1.6 Action Item List

Due Date	Action Title	Owner
1 Oct 2021	Staff Survey Status: In Progress	Tim Grocott

2. Strategic decisions

3. Monitoring

3.1 Headmaster's Report

Headmaster's July Report was taken as read.

Tim Grocott read to some key points within the report.

- The July roll return indicated that we have had a considerable drop in the roll this year. This is a concern as it potentially affects income and staffing. The school is working on a way to manage this going forward. The post-covid environment is potentially affecting this.
- STP numbers have increased this year and remain steady.
- The NCEA Review continues and the school will have it's third NCEA Teacher Only Day on Thursday 12th August.
- A faculty review was held for Mathematics which was very successful. The Senior Leadership Team enjoyed being in the classes and seeing some examples of high quality teaching, but also seeing the boys engaged in learning. The new leadership provided by Fern Webber and Whitney Veatupu is pleasing to see.
- Joseph Houghton has been appointed to a position at the Ministry of Education. Joseph has done considerable work with Māori and Pasifika and is currently the Across School Teacher in Culturally Responsive Practice for the Ōtākaro Kāhui Ako. He has done a great job and will be missed, but we are very pleased for him.
- The school is holding our mid-winter swim on Friday 6th August at North Beach. This will be an excellent occasion for the students and it has been well received by the boys. The focus will be on raising funds for Plunket and supporting the Association of Boys' Schools initiative of 'Boys helping Mums'.

Tim read to the Annual Goals Mid-Year Review within the Headmaster's Report, as previously circulated.

Tim read to the NCEA Review July PowerPoint, as previously circulated.



Adoption of the Headmaster's July Report

The Headmaster moved that the Board receive and adopt the July report.

Decision Date: 29 Jul 2021
Mover: Tim Grocott
Seconder: Sam Henry
Outcome: Approved

3.2 Policy Review

Policies for review in Term 3:

- **Behaviour Management**
- **Concerns and Complaints**

3.3 Staff Representative Report

No report this month.

3.4 Student Representative Report

Tye Lawson gave a verbal report.

- New school clubs are increasing and becoming more prominent such as an Esports Club, Dungeons and Dragons Club, Philosophy Club, Board Games Club, and Christianity Club. I think it's really great to see students who may not enjoy sports or music to be getting involved and to have a place within clubs at our school.
- Last term we had Lip Sync and Snell came first for the third consecutive year, with Blake second, Aoraki third, and Mullins in last place. Mullins and Snell are currently leading the House competition, and within the next few weeks we will have House debating which will push one of them ahead.
- Due to Covid-19, the 5 Schools Exchange which was meant to be held in Australia, was held via zoom yesterday. Shirley students who want to have the chance of participating on trips in 2022 or 2023 attended with one Year 9, and three Year 11 students. The schools discussed the Olympics, Olympic spirit, and they will have one more zoom call on the 8th of September.
- Last term, there was a Year 12 Leadership Day at Christ's College. They talked about inspiration, types of leaders, ways to become a good leader, and students played interactive team building games. They were also given the opportunity to have a Q&A session with current Head Boys and Girls who talked about the importance of maintaining a good balance between school, work, and life. Overall, the attendees said positive things, and it looks hopeful for next year's student leaders.
- During the holidays, Ms Nesbit took 11 Shirley International students alongside Avonside and Rangiora High School to Auckland for a four day trip. They visited Auckland University, the Zoo, Aquarium, and Skytower as well as other activities. The students I talked to said that they enjoyed it, and would go again if there was a similar trip.



Adoption of the Student Representative's July Report

The student representative, Tye Lawson moved that the Board receive and adopt his July report.

Decision Date: 29 Jul 2021
Mover: Tye Lawson
Seconded: Brendan Jackman
Outcome: Approved

3.5 Finance, Property and H&S

Business Manager's Report taken as read.

Brendan Jackman gave a brief verbal report.

- The school continues to track in a good financial position with a operating surplus of \$183,602. This is mainly due to the underspend in the curriculum budgets.
- Noted the decrease in roll numbers could impact financially so just something to keep an eye on.



Adoption of financial statements to 30 June 2021

Brendan Jackman moved that the financial statements to 30 June 2021 reporting operating surplus of \$183,602, working capital of \$3,416,676 and public equity of \$4,184,999 be accepted by the Board.

Decision Date: 29 Jul 2021
Mover: Brendan Jackman
Seconded: Douglas Boniface
Outcome: Approved



Adoption of financial costs towards security of existing and proposed new bike sheds

Brendan Jackman moved that the financial costs to be incurred to ensure that the security of the current bike sheds and the financial costs incurred for the proposed new bike shed be requested from the Ministry.

Decision Date: 29 Jul 2021
Mover: Brendan Jackman
Seconded: Sam Henry
Outcome: Approved



Approval of report and investigation into classroom modifications

Brendan Jackman moved that a report of some physical classroom modifications be investigated and costed that would improve the delivery of lessons to students and report back to the Finance Committee and Board for review.

Decision Date: 29 Jul 2021
Mover: Brendan Jackman
Seconded: laean Cranwell
Outcome: Approved



Adoption of engaging the services of Thea Mickel

Brendan Jackman moved that the services of Thea Mickel be engaged by Shirley Boys' High School to aid in the sourcing of grants and other forms of funding.

Decision Date: 29 Jul 2021
Mover: Brendan Jackman
Seconded: Tim Grocott
Outcome: Approved



Adoption of 'paving stones' project

Brendan moved that the Board adopt the “paving stones” project.

Decision Date: 29 Jul 2021
Mover: Brendan Jackman
Seconder: Dr John Pirker
Outcome: Approved

3.6 24/7 Youth Workers Report

24/7 Youth Workers Report taken as read.



Thank 24/7 Youth Workers

Rob Wilson-Pyne, on behalf of the Board, to thank the 24/7 Youth Workers for their in-depth reports.

Due Date: 26 Aug 2021
Owner: Rob Wilson-Pyne

4. Identify agenda items for next meeting

4.1 Preparation for next meeting

Agenda items for August meeting.

- ICT - Dan Gilmore, Deputy Principal

5. Administration

5.1 Confirm Minutes

Board Meeting - June 24 Jun 2021, the minutes were confirmed as presented.



Adopt of minutes from the Board meeting held 24 June 2021

That the minutes from the Board meeting held 24 June 2021, having been circulated, be approved as a true and correct record of that meeting.

Decision Date: 29 Jul 2021
Mover: Iaeen Cranwell

5.2 Correspondence

STAnews - June 2021

5.3 General Business

Tim advised the Board that a staff member is looking at travelling overseas due to the health of a relative, they have a place booked in MIQ upon return. Tim would like to support this staff member and will investigate options and report back to the Board at the September meeting.



Overseas travel - returning support of staff member

Tim to investigate ways the school can assist/support staff member whilst in MIQ and report back to the Board at the September meeting.

Due Date: 23 Sep 2021

Owner: Tim Grocott

6. Close Meeting

6.1 Closing Karakia

Kua mutu i ngā mahi

Kua mutu i ngā mahi o nāianeī

Hiko te wairua kotahitanga

Haere pai

Haere tōtika

Haumi e Hui e Taiki e

6.2 Close the meeting

Next meeting: Board Meeting - August - 26 Aug 2021, 4:30 pm

Signature: _____

Date: _____