

CONFIRMED MINUTES

BOARD OF TRUSTEES



At the **Board of Trustees Meeting** on **24 Oct 2019** these minutes were **confirmed as presented**.

Name:	Shirley Boys' High School
Date:	Thursday, 19 September 2019
Time:	6:15 PM to 9:20 PM
Location:	Seminar Room - Lvl 1, 209 Travis Road, New Brighton
Board Members:	Tony Deavoll (Chair), Brendan Jackman, Douglas Boniface, Iaeen Cranwell, John Laurenson, Sarmad Qamar, Teresa Wooding
Attendees:	Jane Forster, Tim Grocott
Apologies:	Sam Henry
Guests/Notes:	James Dufty - Year 10 SBHS, Ira Perkins - SBHS, Peter Beswick - SBHS, Greg Tucker - ERO

1. Opening Meeting

1.1 Opening Karakia

Tukua te wairua

Tukua te wairua

Kia rere ki ngā taumata

Hai ārahi i ā tātou mahi

Me tā tātou whai i ngā tikanga a rātou mā Kia mau, kia ita

Kia kore ai e ngaro

Kia pupuri, kia whakamaua

Kia tina! TINA!

Haumī e, Hui e

TĀIKI E!

1.2 Ira Perkins & Pete Beswick - SBHS

Pete Beswick and Ira Perkins presented to the Board the progress they have made with redefining the school values.

Following the presentation a conversation took place with the suggestion they reach out to:

* PTA Group via the PTA Chair - Rebecca Power

* Old Boys' via the newsletter mailing list

NB: Board member, Teresa Wooding had a different perspective to the other members with regards to seeking input from the Old Boys' network to develop future focused values. With acknowledgement that they are a vital part of SBHS's history, as they are a significantly sized group that no longer attending the school their focus may not reflect the current community with potential nostalgia for a different time.

1.3 Greg Tucker - Manager Review and Improvement Services

Greg Tucker from ERO explained the school was due for a full review in 2022. He was at the meeting to gain feedback from the Board about the move to the new site and how the co-location is going. The information will be fed back to the MoE. Some key points from the open discussion:

- The Board was well informed of the full process and felt it went very smooth;
- The school was good at communicating what was happening;
- Benefits in joint groups across the schools, e.g. Kapa Haka;
- Amazing facilities on offer, along with IT packages with the co-location;
- Would have been good to have more input into the design and usable spaces, no uniqueness on either side;
- Would have been good to have been able to close the school off and have the option of boys only if and when required;
- Staff and students are having to make it work;
- A need for like minded management, can be difficult to manage the girls when the expectations are different from school to school;
- There was a lack of understanding from the MoE on how different the schools run and their expectations;
- The timing of the move was not ideal, leaving staff minimal time;
- It is early days so there are likely to be further benefits and challenges identified over time.

1.4 Apologies

Tony Deavoll, Board Chair acknowledged Sam Henry's apology for this meeting.

1.5 Action Item List

Due Date	Action Title	Owner
19 Sep 2019	School Donation - New Government Scheme Status: Completed on 23 Sep 2019	John Laurenson
31 Oct 2019	International Relationships Status: Completed on 23 Sep 2019	John Laurenson
9 Nov 2019	School Charter and Strategic Status: In Progress	Tony Deavoll
31 Dec 2019	Waste Management Policy Status: In Progress	John Laurenson
31 Dec 2019	Community Tie Status: Not Started	John Laurenson
31 Dec 2019	Policy Review - School Trips Status: Not Started	Tony Deavoll

1.6 Interests Register

1.7 Confirm Minutes

Board of Trustees - August 22 Aug 2019, the minutes were confirmed as presented.



Adoption of minutes from Board of Trustees meeting held 24 August 2019

That the Minutes of the Board of Trustees meeting held on 24 August 2019, having been circulated, be approved as a true and correct record of that meeting.

Decision Date: 19 Sep 2019
Mover: Tony Deavoll
Outcome: Approved

1.8 Notification of General Business

Tim Grocott, Associate Headmaster had two funding applications, to be covered under the Resources section.

1.9 Correspondence

2. Management Reports

2.1 Headmaster's Report

As per the previously circulated report which was spoken to by John Laurenson. See key points below:

- There are a number of things happening around staffing, quite normal for this time of year;
- Permanent full-time teacher of Teo Reo Maori begins Term 4;
- Kāhui Ako to make appointments next week;
- There were a number of tournament successes for the school;
- Trip to China/Japan was cancelled, Tim and Leanne went and had a successful trip;
- Recommendation that the school does not go with the MoE Donations Scheme as there is not financial justification for this and the loss to the school would be too great;
- School Strike for Climate is happening on the last day of term.

Following the Headmaster's Report there was a discussion around the Strike for Climate, the school roll size and the school donation scheme. The reason for opting out of the donations scheme needs to be communicated well to the community.



Adoption of the Headmaster's September Report

That the Board of Trustees receive and adopt the Headmaster's Report, including the recommendation to opt out of the MoE School Donation Scheme.

Decision Date: 19 Sep 2019
Mover: Tony Deavoll
Outcome: Approved

2.2 Staff Trustee's Report

Nothing to report on the staff front, Brendan said all staff are busy with marking.

2.3 Student Representative

Sarmad gave a verbal report:

- Mitchel McMillan, along with some other students would like permission to run the Canteen Head Shave. This is to support 13-24 year old kiwis suffering with cancer. Mitch would like to set up a Give a Little page to collect the funds and seeks permission from the Board;
- Maori Language week this week and has gone well;
- Mock exams have now finished;
- Blue September took place - there was a mufti day and students selling blue ribbons, all money raised went towards Prostate cancer;
- Students can now purchase the academic ties;
- The new student rep Cole O'Reilly was elected, one person nominated himself so no election needed.



Canteen Head Shave - Give a Little Page

The the Board of Trustees approve in principle the Canteen Head Shave, subject to the collection of funds.

Decision Date: 19 Sep 2019
Mover: Sarmad Qamar
Seconded: laean Cranwell
Outcome: Approved



Give a Little Page

Tim Grocott to confirm if a Give a Little page can be used for the collection of funds for the Canteen Head Shave.

Due Date: 27 Sep 2019
Owner: Tim Grocott

2.4 Resources - Financial Statements

Brendan explained due to the Board meeting being moved forward there was no Resources meeting this month.

Tim Grocott requested the Boards approval to apply for two funding applications, this would be for the cricket nets in the North West corner and are as follows:

- NZ Racing Board
- The New Zealand Community Trust



Funding Application Approval

It was resolved that the Shirley Boys' High School Board of Trustees will apply to the Trusts Community Foundation for \$43,366.50 for the upgrade of the cricket practice area.

Decision Date: 19 Sep 2019
Mover: Tony Deavoll
Outcome: Approved

2.5 Health & Safety

Nothing to report this month.

3. General Business

3.1 Strike 4 Climate - Presentation by James Dufty

James Dufty - Year 10 joined the meeting to talk to the Board about the Strike for Climate. James covered the following in his presentation:

- Who and why
- Why are we saying it is a crisis
- Our impact
- Outcomes from the strikes
- What our school can do

James requested the school support the strike action and a letter to the parents be sent on Monday 23.09.19 stating the support of the school and that this was a controlled and managed event.

A further discussion took place and some suggestions were made on ways James could make an impact in the school, one being speaking to his peers in an assembly.

James left the meeting.

3.2 Policy Reviews

A discussion took place regarding the alignment of SBHS policies with AGHS policies, it was agreed that only operational with shared access should align.

The Board was informed the school is now collecting immunisation details from students and staff, this is in light of the measles epidemic in New Zealand.

PLD for Guidance and form teachers around suicide awareness is being investigated. There is a school docs policy around self harm but not suicide awareness.

The Board were comfortable with the policies named and the management of them.



Adoption of School Policies

That the Board of Trustees adopt the policies identified at this meeting.

Decision Date: 19 Sep 2019

Mover: Tony Deavoll

Outcome: Approved

3.3 Ropu Whakahaere Update

A hui was held recently, all Board members that attended agreed it was a very positive start. It was great to see so many passionate parents there and willing to offer support. Maori Language Week was implemented very well this year.

One thing to come out of the meeting was the decommissioning of Te Oraka at the old school. It was the last process of saying goodbye, having the boys there and hearing the stories was very beneficial. John expressed his thanks to laean for leading that, it was a very emotional experience but a much needed one.

Prize-giving was discussed, Hone Rask to speak with laean.

Moving forward Ropu Whakakaere are keen to have input into the new School Charter.

4. Public Excluded Session

4.1 Move to Public Excluded Session



Move to Public Excluded Session

That the meeting moves into Public Excluded Session at 8.37 pm for reasons of legal and professional privilege and to protect the privacy of natural persons. While in Public Excluded session the Board discussed: OIA.

Decision Date: 19 Sep 2019

Mover: Tony Deavoll

Outcome: Approved



Move out of Public Excluded Session

That the meeting moves out of Public Excluded Session at 9.13 pm and confirm that the business discussed in the public excluded session remains confidential to the Board.

Decision Date: 19 Sep 2019

Mover: Tony Deavoll

Outcome: Approved

5. Close Meeting

5.1 Closing Karakia

Kua mutu i ngā mahi

Kua mutu i ngā mahi o nāianeī

Hiko te wairua kotahitanga

Haere pai

Haere tōtika

Haumi e Hui e Taiki e

5.2 Close the meeting

Next meeting: Board of Trustees Meeting - 24 Oct 2019, 6:15 PM

Signature: _____

Date: _____