



Shirley Boys' High School

MINUTES OF THE BOARD OF TRUSTEES

Meeting held at 6.15 p.m. on Thursday 30 May 2019 in the Seminar Room, Level 1

PRESENT	Tony Deavoll (Chairperson), John Laursen, Andrew Hood, Steve Garland, Sarah Clark, Melissa McGraw, Sarmad Qamar, Teresa Wooding (audio conference)
IN ATTENDANCE	Tim Grocott (Associate Headmaster), Rob Wilson-Pyne (Deputy Headmaster) Jane Forster (Minute Secretary), Elizabeth Wilson (6.15pm-6.34pm), Bebe Frayle & Margaret Stewart (6.35pm-7.06pm)
APOLOGIES	Neil Falconer
NON-ATTENDANCE	Nil

WELCOME

Tony welcomed all in attendance.

1. APOLOGIES

Tony acknowledged Neil Falconer's apology.

Motion: Moved: Chairperson

That the apologies be accepted.

Carried

2. ACADEMIC TIE PRESENTATION – MS E WILSON & MR S QAMAR

Ms Wilson (Lizzy) thanked the Board for having her present and explained she was there to support Sarmad around the staff feedback on the academic tie. Lizzy gave a brief outline on the work she is carrying out in her role as Director of Gifted and Talented, key highlights:

- SBHS will be part of the Ministry of Education Draft Learning and Disability Plan.
- SBHS will be the host for the next 3 Huis looking at how we support special needs children in the classroom with high abilities.
- Lizzy is on the Board of Gifted and Talented.
- SBHS is known as one of the lead schools in Gifted and Talented.

Lizzy advised Sarmad came to her to share his ideas, along with the Board's around the academic tie. Sarmad presented the criteria for the tie to the HOD's, Year 13 students and the Spartan Sports Committee, who were all happy with the criteria. Lizzy handed over to Sarmad to present the criteria.

Criteria:

- Getting a tie would be based on the cumulative number of 90's Club nominations that a boy receives during his time at SBHS.
- Currently a single 90's Club nomination comes from getting an individual subject endorsed with excellence, an overall excellence endorsement at a given NCEA level, or a given grade in IGCSE (not given out anymore).
- Sarmad's own cohort was examined to find a suitable cut-off number. From examining this data set it was agreed that a student would have to get four or more 90's Club nominations throughout their time at SBHS in order to be able to get access to a tie. If this was applied retrospectively to Sarmad's cohort it would have allowed 16 boys to

achieve the tie (11 of them achieving it in year 11, and another 5 in year 12). This is compared to the 46 boys in Sarmad's cohort who have been in the 90's club for achieving at least one nomination.

- If a student comes from another school, we could look at accessing NCEA results and reward those students also.

Lizzy showed the design and colours of the ties, options would be a silver or white stripe. Board members were in favour of the silver.

A discussion took place that the addition of a community service tie could be introduced, all thought this was a very worthy idea to investigate, John to look at that. The cost of the tie to be discussed further between John Laurenson and Sarmad Qamar.

John Laurenson/Sarmad Qamar

Motion: Moved: J Laurenson/Seconded: S Garland

That the silver tie option is supported by the Board.

Carried

Ms Wilson (Lizzy) left at 6.34pm

3. EE4E – REVIEW OF SCHOOL ZONE – B FRAYLE & M STEWART

Ms Bebe Frayle introduced herself and Margaret Stewart, Bebe read to her letter to the Board, as previously circulated. A brief discussion took place with option as to where the group could take their case, they are in contact with the local MP and trying to arrange a meeting with the Ministry, which is proving difficult. Tony thanked both members for coming to speak to the Board.

Bebe and Margaret left the meeting at 7.06pm

Tony read the email from Monica Davis of AGHS Board regarding the Zone Review with note that they are in favour of waiting until 2021 to review the school zone. Following this a discussion took place and it was unanimously decided SBHS would wait until 2021 for the review also.

Tony suggested he would contact Monica Davis as a joint letter to the Ministry may be the best course of action.

Motion: Moved: Chairperson

That a letter be written to the Ministry of Education stating no review takes place until 2021, to be put in place for 2022.

Carried

4. MINUTES OF PREVIOUS MEETING

Motion: Moved: Chairperson

That the Minutes of the Board of Trustees' meeting held on 2 May 2019, having been circulated, be approved as a true and correct record of that meeting.

Carried

5. MATTERS ARISING FROM THE MINUTES

Action Points:

- Item 1, Waste Management Policy, motion from Board. Board requested John Laurenson first speak to Sue Hume, they don't see it working in one school without the other onboard.
- Item 2, Academic Tie – covered under presentation.
- Item 3, Confirmed the Prime Minister will be at the Official Opening.
- Item 4, On-going – no update.
- Item 5, Sarmad to cover under his report below.

6. NOTIFICATION OF ITEMS OF GENERAL BUSINESS – none

7. CORRESPONDENCE

Inwards

- STA News – May 2019
- Tukutuku Kōrero – May 2019
- NZSTA – Annual Report 2018
- Co-location update email – TD
- NZSTA – Membership matters email
- SBHS Whanau Hui Invite
- SBHS Pasifika Welcome Invite
- SBHS Open Night Invite
- NZEI – Notification of Paid Union Meeting for Support Staff
- SBHS Motion re planned Strike
- NZSTA AGM letter
- PPTA – Notice of Strike letter – 29th May
- PPTA – Notice of Strike letter – 30th May for rolling strike action
- CES – Notice of Annual General Meeting

Outwards

- SBHS Motion re planned Strike (email from Tony Deavoll)

Tony advised he would attend the CES AGM to be held Wednesday 5 June and offered to be delegate, all supported.

8. HEADMASTER'S REPORT

John acknowledged the current Strike Action, 29 May which saw John and non-union staff look after students, following this is the Rolling Strikes, first being Tuesday 4 June for Year 9 students followed by Year 10 – 11 June, Year 11 – 25 June and Year 12 – 2 July. A further Regional Strike is due to take place on 20 June.

As per the previously circulated report which was spoken to by John Laurenson. See key points below:

- Staff changes coming through June-July.
- The amount of work involved in shifting has been colossal.
- Cultural Audit – Supplement Board Report has been circulated, along with Ropu Whakakarere Constitution.
- NZQA results have been circulated, after discussions with staff and following the move they are confident teaching is about a week behind from where it was last year, but no concerns there.
- Conclusion – we are still in shake down, around logistics and sorting with one-way corridors, this has made break times much more settled. The learning is working brilliantly.

9. STAFF TRUSTEE'S REPORT

- **Sabbatical Leave – Craig Croft**
Steve read to Craig's application for Sabbatical Leave for 2020.

Motion: Moved: S Garland/Seconded: S Clark
That the Board accepts Mr Croft's application.

Carried

10. STUDENT TRUSTEE'S REPORT

Sarmad gave a verbal report:

- Cross Country was held 15 May, it went well.
- Regarding student Manaia Wilson-Moses and allowing dreads at school, a meeting was held, and it was decided it shouldn't be allowed unless there are significant cultural reasons.

Tony Deavoll acknowledged the Open Night which took place on Thursday 23 May, it was noted how well it went. There were many Old Boys' and ex staff that also turned up on the night.

Motion: Moved: Chairperson

That the items 8, 9 and 10 be received and adopted by the Board.

Carried

11. COMMITTEE REPORTS

• Resources

- Meeting was held earlier today to discuss the previous minutes and the Financial Statements to 31 April 2019.

Key Points:

- The school continues in good financial shape, compared to this time last year where the school sat at approximately a \$40,000 deficit we are now \$40,000 up.
- The Annual Accounts came in today, very clean audit with no significant changes. This will be uploaded to the Ministry on 31 May. Tony gave credit to Anthea McCully as the accounts were very well done.
- Cheryl Jenkins met with Solutions and Services, recommendation came from Cheryl that SBHS moved across to Xero.
- PTA
 - Nil
- Whanau Group
 - Nil

Motion: Moved: Chairperson

That the Board adopt the Resources Committee Minutes from 2 May 2019 as a true and correct record.

Carried

12. HEALTH & SAFETY

Tim Grocott read to his report:

- 130 people visited the Sickbay.
- Clare is providing stats with numbers of students from each school visiting the Sickbay, SBHS has considerably less.
- A Meeting was held around Health & Safety, another is scheduled for a months time then it will be 6 monthly. A Health & Safety Committee will be established, with a focus on reporting to Spotless.
- Steve Shaw from SBHS and Nardine Schroder are to meet with Jacki Copper at Travis Medical Centre.

Motion: Move: Chairman

That the Board accepts and receives Reports from items 11 to 12.

Carried

13. FUNDING APPLICATION REPORT

Nil

11. GENERAL BUSINESS

Nil

Tony acknowledged all that were exiting the Board this evening and thanked them for all their work and wished those standing all the best in the elections.

PUBLIC EXCLUDED SESSION

Motion: Moved Chairperson

That the meeting move into Public Excluded Session for the purpose of hearing the report on the meetings of the Discipline Committee. **Carried**

Motion: Moved Chairperson

That the meeting resume in Public Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board. **Carried**

10. NEXT MEETING

Resources Committee	4:30 p.m. Thursday 27 June 2019
Board of Trustees	6:15 p.m. Thursday 27 June 2019

There being no further business the meeting closed at 8.01p.m.

APPROVED 27 June 2019
Chairperson

BOARD OF TRUSTEES ACTION POINTS

Meeting	Action	By Whom	Date
Meeting 28.03.19 Page 1	Waste Management Policy – John Launson to speak with Sue Hume.	John Launson	Ongoing
Meeting 30.05.19 Item, page 2	Community Tie – John to discuss with Maria Lemalie.	John Launson	Ongoing
Meeting 30.05.19 Item, page 2	Academic Tie – costing	John Launson/Sarmad Qamar	June
Meeting 02.05.19 Item 7, page 2	John to report back regarding international relationships and travel.	John Launson	July