



Shirley Boys' High School
MINUTES OF THE BOARD OF TRUSTEES
Meeting held at 6:30 p.m. on
Thursday 22 March 2018
in H11

PRESENT	Tony Deavoll (Chairperson), Tim Grocott, Neil Falconer, Valenitino Punivai, Steve Garland, Caine Tauwhare, Sarah Clark
IN ATTENDANCE	Anthea McCully, Tony Ambrose Loren Treacy (Minute Secretary)
APOLOGIES	Rob Wilson-Pyne, John Laurenson, Andrew Hood
NON-ATTENDANCE	Karaitiana Taiuru

Motion: Moved Chairperson

That the apologies be accepted.

Carried

1. MINUTES OF THE PREVIOUS MEETING

Motion: Moved Chairperson

That the Minutes of the Board of Trustees' meeting held on 22 February 2018, having been circulated, be approved as a true and correct record of that meeting with the correction of the PTA AGM to 28 March.

Carried

Sarah Clark requested the following to be added to the minutes of the special meeting of the Board of Trustees held on 8 March 2018:

*'Whilst the Board acknowledges the proposed zone meets the needs of families within its boundaries, it believes the zone poses limitations and fails to meet expectations of the entire current school community. As representatives of the communities we reside within, concern is raised for families who reside within Waitikiri, Preston's etc. These families have been very clear in their communication and expectation of the zone. We therefore invite the Ministry to appoint a facilitator to assist with conducting community consultation with the residents who sit outside the proposed zone in the **North West** corridor only to ensure residents have an opportunity to share their views. We do not believe consultation needs to occur across the zone currently proposed as these residents needs will be met (they can choose single sex or coeducational schools). It is understood the Board of Avonside Girl's High School have reached a decision to reject the proposed zone too.'*

Motion: Moved Chairperson

That the Minutes of the Board of Trustees' special meeting held on 8 March 2018 be accepted as a true and correct record of that meeting with the above addition.

Carried

Matters Arising from the Minutes

Proposed Zone

A facilitator has been appointed by the Ministry of Education. Andrew Murray, who is based in Christchurch, met with the Chairperson and Acting Headmaster and their counterparts from Avonside Girls' High School to discuss the process to be undertaken.

Community Meetings

- There will also be an opportunity for members of Boards of Trustees from schools in the north sector of Christchurch to attend a meeting to be held at Shirley Boys' High School.
- There will be opportunities for people in the community to meet and engage.
- Information will be available from the website.
- Community consultation will involve a survey via the website and social media and will be used to gather information on people across the board.
- Four community meetings are proposed, one to be held at each high school, one at Marshland School and the other at South New Brighton school.

The Ministry of Education has advised that they had no knowledge that the article outlining school zones was to be undertaken. Disappointingly, this was a draft zone which was inaccurate. The school has placed on its Facebook page that the information was not correct and that the zone is still in a process of negotiation with the Ministry of Education. A community day is to be held at QEII this weekend. The proposed zone will be made available for community consultation.

Monica Davies has contacted Coralanne Child and Katrina Casey who advised that a request was received from The Press under the Official Information Act and the information provided was not current. Other schools also had inaccurate information included.

The Board was in agreement that there may be a potential need for Ministry of Education representation at the consultation meetings. A request is to be made via Andrew Murray.

Action: Tony Deavoll

Information on when the meetings will be held will be available by the end of next week.

Flu Injections

Flu injections may not be available until early next term depending on when the vaccination arrives in the country.

2. CORRESPONDENCE

Inwards

- Anthea McCully – earthquake insurance settlement IC Frith
- STA News
- NZSTA Regional Newsletter
- Gail Collier submission on proposed Support Staff restructure
- Angela Cameron submission on proposed Support Staff restructure
- Olwyn Falconer card of thanks

Outwards

- Gail Collier acknowledging submission
- Angela Cameron acknowledging submission

Matters Arising

The submissions from Gail Collier and Angela Cameron are available to be viewed by the Board.

Motion: Moved Chairperson

That the inwards correspondence be received and the outwards approved.

Carried

3. HEADMASTER'S REPORT

As per the previously circulated report which was spoken to by Acting Headmaster, Tim Grocott.

General

- The review of Support Staff has caused a significant amount of angst amongst some staff in the school. Submissions from staff have closed and 360 are now working through the process of evaluating the information provided and will come back with recommendations from that. The recommendations will come to the Board for consideration at a special meeting to be held on 5 April.
- A review of the curriculum and timetable is underway to ensure the school is well prepared for the shift to the new school. A group met today to work with Avonside Girls' High School on the timetable.

Finance and Property

- Working with the City Council to evaluate costs associated with the hire of the old Christchurch Gym complex.
- Conversion of a relocatable building from the current site into a pavilion on the new site remains under consideration.

Operational Links with Avonside Girls' High School

- An operations team has been established which will deal with how things will work on the new site.
- Other review processes are being put in place.
- A recommendation was made to approach SchoolDocs to see if they can assist with any of this process.

Student Matters

- The Acting Headmaster provided an overview of Tournament Week results.
- The accident on the weekend which injured a current student and resulted in the death of a former student has had a big impact on the school. Assemblies on dealing with grief have been held. Six staff will represent the school at the funeral and boys will perform a Haka. The injured student is recovering well.
- The whanau hui held on Wednesday 21 March was very well attended. The growth in this area of the school is wonderful and the response from whanau amazing. Caine Tauwhare reported that the two Maori form classes appear to be working very well together.
- The Acting Headmaster was acknowledged for his handling of a very difficult week.

4. STAFF TRUSTEE'S REPORT

Nothing to report.

5. STUDENT TRUSTEE'S REPORT

- The Student Council met today to discuss the pros and cons of wearing of sports hoodies as part of the uniform.
- Boys performed well at Polyfest which had a good turn out and was attended by the Headmaster.
- City to Surf raised money for Child Cancer.
- A reminder was given that the winter uniform is compulsory for Terms 2 and 3.
- Conditions for the wearing of Faitaga include a 70% attendance rate and wearing of Roman sandals which was acknowledged would be an issue in the Workshop. The Faitaga will be worn with shoes when it comes out as it will be winter.

Sarah Clark left the meeting at 7:30 p.m.

6. COMMITTEE REPORTS

Resources

- The report from Solutions and Services was spoken to by Neil Falconer. The school continues to be in a good financial situation.
- There have been no major health and safety accidents or injuries.
- Feedback provided on Travis Medical Centre. It is hoped to build a relationship between the medical centre and the two schools. Both schools will retain their Sick Bays.
- There is a potential buyer for the Averill Street property. This will be reported on in due course.
- The Acting Headmaster reported that there is a transport plan for the new site. A City Council employee will attend the Community Day to be held on Sunday 25 March. Bus routes will be reviewed closer to the opening of the schools on the new site.

Motion: Moved Neil Falconer/Seconded Tony Deavoll

That the financial report for the months of January/February and report on the March meeting of the Resources Committee be accepted.

Carried

Policies for Review Term 1 2018

- Home learning
- Financial Control and Expenditure

The Executive Officer will look at the Financial Control and Expenditure Policy.

Funding Report

Nil.

PTA

- The AGM is to be held on Wednesday 28 March at 7 p.m. in the Staff Room.

Whanau Group

- Previously covered.

Motion: Moved Chairperson

That the reports be accepted.

Carried

7. GENERAL BUSINESS

Board Meeting

Neil Falconer and Caine Tauwhare are unable to attend the special Board meeting to be held on 5 April.

8. PUBLIC EXCLUDED SESSION

Anthea McCully left the meeting at 7:40 p.m.

Motion: Moved Chairperson

That the meeting move into Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons. Subjects to be discussed were confirmation of minutes and student matters.

Carried

Motion: Moved Chairperson

That the meeting resume in Public Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board. **Carried**

9. NEXT MEETING

Special Meeting	5:30 p.m. Thursday 5 April
Resources Committee	4:30 p.m. Thursday 3 May 2018
Board of Trustees	6:15 p.m. Thursday 3 May 2018

There being no further business the meeting closed at 7:50 p.m.

APPROVED **3 May 2018**
Chairperson

**BOARD OF TRUSTEES
ACTION POINTS**

Meeting	Action	By Whom	Date
Meeting 22.2.18 Item 3, pag 2	Further discussion on Board attendance and payment dues	Board	March
Meeting 22.2.18 Item 6, page 3	Investigation into increased costs to staffing	Anthea McCully	March
Meeting 22.3.18 Item 1, page 2	Request Andrew Murray to arrange for Ministry of Education representation at the zone consultation meetings	Tony Deavoll	May