



Shirley Boys' High School

MINUTES OF THE BOARD OF TRUSTEES

Meeting held at 6:15 p.m. on
Thursday 25 August 2016
in the Board Room

PRESENT Tony Deavoll (Chairperson), John Laurenson, Rob Wilson-Pyne, Steve Garland, Sarah Clark, Neil Falconer, Andrew Hood, Caine Tauwhare, Judah Watkinson

IN ATTENDANCE Tim Grocott, Anthea McCully, Tony Ambrose
Te Rau Winterburn, Joe Houghton, Jamyn Keats
Loren Treacy (Minute Secretary)

APOLOGIES Karaitiana Taiuru, Loren Treacy

Motion: Moved Chairperson

That the apologies be accepted.

Carried

1. PRESENTATION

A presentation on Maori and Pasifika support processes in Shirley Boys' High School was given by Te Rau Winterburn, Joe Houghton and Jamyn Keats. There has been a massive movement in pedagogical development that reflects the needs of Maori and Pasifika. Exciting options were mooted including traditional Maori carving. The Board was very impressed with the initiatives undertaken by the school.

Te Rau Winterburn, Joe Houghton and Jamyn Keats were thanked for their presentation and left the meeting.

2. MINUTES OF THE PREVIOUS MEETING

Motion: Moved Chairperson

That the minutes of the Board of Trustees' meeting held on 28 July 2016, having been circulated, be approved as a true and correct record of that meeting with the addition of Judah Watkinson as an apology for that meeting.

Carried

Matters Arising from the Minutes

IT Department

There has been a delay in the action point for IT as a result of a network breakdown which was required to be addressed by the IT Department. Details on the cybercrime insurance was provided to IT for perusal.

Uniform

A presentation on the school uniform was given by Rob Wilson-Pyne. The Board was provided with a copy of the Shirley Boys' High School Uniform 2017 for their information.

3. CORRESPONDENCE

Inwards

- NZSTA President and Board election – voting papers

- Solutions and Services – calculation of FTEs for BOT members

Outwards

- Air Rescue – letter of thanks for grant

Motion: Moved Chairperson

That the inwards correspondence be received and the outwards approved.

Carried

4. HEADMASTER'S REPORT

As per the previously circulated report which was spoken to by John Laurenson. It is timely that the Board meets soon to discuss the roll, zone and Communities of Learning.

Motion: Moved Chairperson

That the Headmaster's report be accepted.

Carried

5. STAFF TRUSTEE'S REPORT

A Paid Union Meeting is to be held on 7 September. The school will be closed for instruction in the afternoon.

Motion: Moved Chairperson

That the Staff Trustee's report be accepted.

Carried

6. STUDENT TRUSTEE'S REPORT

Judah Watkinson reported an issue with the drinking fountains which requires rectifying. This is to be looked into by the Headmaster and the Executive Officer.

Action: John Laurenson and Anthea McCully

Judah Watkinson noted the positive cultural shift which is palpable in the school.

The Associate Headmaster has been appointed as the Returning Officer for the BOT Student Trustee election.

Motion: Moved Chairperson

That the Student Trustee's report be accepted.

Carried

7. COMMITTEE REPORTS

Resources

- The Executive Officer has followed up on the issue of the French donation to Rugby. No time line for action on the use of these funds was established and it is proposed to advise the Auditor that this funding will be held over for use on the new school site.
- Discussion was held on the falling return from donations as a source of funds for the school. This is likely to be of concern for staff involved in the budgeting for the school's operation.
- The room dividers for Ngatahi are on order. The school is required to pay half the cost for these dividers (\$11,000).
- All is in order for this time of the financial year.
- Discussion was held on increasing international student numbers.
- The funding application to Youthtown has been received but there is no outcome as yet.

Health and Safety

Three student injuries as follows:

1. Slight cut to nose by a pair of scissors in a Science class as a result of silly behaviour which was addressed.
2. Broken arm on a ski trip – student not wearing his arm guard, despite being advised to.
3. Broken leg on the same ski trip which was contributed to by not tying up a ski boot.

Averill Street House

Little progress has been made. This is still with EQC.

Air Quality Testing

Air testing has been undertaken but results have not yet been received.

Consortia

A Board decision regarding the choice of Consortia is likely to be made early in 2017.

Policy

Action is occurring with SchoolDocs but it is too soon to report on this as it has only been underway for the past two weeks.

PTA

Scholarship applications and outcomes are going very well. The last round of applications conclude the week beginning 22 August.

Motion: Moved Neil Falconer/Seconded John Laurenson

That the funding and resources report be accepted.

Carried

8. GENERAL BUSINESS

Calculation of FTE's for BOT Members

A paper on calculation of FTE's for Board members was circulated at the meeting.

Press Release from Minister

Material on the proposed amendment to the Education Act will be circulated to the Board.

A submission will be required once the Board has considered this material.

Action: Tony Deavoll

STA Leadership Elections

Material will be forwarded to the Board on the STA leadership election. There are 19 nominations for 6 places on the Board and 3 options for 1 president. Board members were requested to email the Chairperson with their thoughts/opinion and a response will be compiled on behalf of the Board.

Action: Tony Deavoll and Board

Motion: Moved John Laurenson/Seconded Neil Falconer

That Tony Deavoll be nominated as Regional Chair for STA.

Carried

9. PUBLIC EXCLUDED SESSION

Motion: Moved Chairperson

That the meeting move into Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons.

Carried

Motion: Moved Chairperson

That the meeting resume in Public Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board.

Carried

Whilst in Public Excluded Session, the Board discussed organisational structures for the new school and a staff member's request.

16. NEXT MEETING

Resources Committee	4:30 p.m. Tuesday, 22 September 2016
Board of Trustees	5:45 p.m. Tuesday, 22 September 2016

There being no further business the meeting closed at 8:25 p.m.

APPROVED 22 September 2016
Chairperson

BOARD OF TRUSTEES ACTION POINTS

Meeting	Action	By Whom	Date
Meeting 24.5.16 Item 4, page 2	Arrange meeting between the new Board and Minister of Education	John Laurenson	Ongoing
Meeting 23.6.16 Item 7, page 3	Review of lunchbreaks	John Laurenson	Ongoing
Meeting 23.6.16 Item 8, page 4	Investigate criteria for those attending overseas trips	John Laurenson	Ongoing
Meeting 28.7.16 Item 1, page 2	Request IT staff to action recommendations from the MOE and progress reported back to the Board	Tim Grocott	Ongoing
Meeting 25.8.16 Item 6, page 2	Drinking fountain repairs	John Laurenson Anthea McCully	September
Meeting 25.8.16 Item 8, page 3	Circulate material on proposed amendment to the Education Act to Board	Tony Deavoll	September
Meeting 25.8.16 Item 8, page 3	1. Forward material to Board on STA Leadership election. 2. Thoughts/opinions to Chairperson	1. Tony Deavoll 2. Board	September